

RAJIV GANDHI INSTITUTE OF TECHNOLOGY, MUMBAI

Academic Calendar: 2024–25 (Odd Semester)

Academic Plan (Staff And Students)		S.E. T.E. & B.E.: 08 th July 2024 – 19 th October 2024
Commencement of Theory and Practical Classes		S.E. T.E. & B.E.: 08 th July 2024 – 19 th October 2024
Attendance Display	First display of attendance up to 16 th August 2024 (S.E. T.E. & B.E)	19 th August 2024
	Second display of attendance up to 11 th October 2024 (S.E. T.E. & B.E)	14 th October 2024
Display of Defaulter/ Detention List	Display of Provisional Defaulter list-1	22 nd July 2024
	Display of Provisional Defaulter list-2	19 th August 2024
	Display of Defaulter list	14 th October 2024
	Display of Detention list	18 th October 2024
Parent Meeting	S.E. T.E. & B.E Parent Meeting-1	26 th August 2024 - 30 th August 2024
	S.E. T.E. & B.E Parent Meeting-2	14 th October 2024 - 18 th October 2024
Major Project Reviews for (BE Semester: VIII)	First Review	26 th August 2024 - 30 th August 2024
	Second Review	30 th September 2024 - 04 th October 2024
	Submission of Report to Department Project Coordinator for formatting	11 th October 2024
	Submission of Final Report – Guide & Department as per the format	18 th October 2024
Mini Project Review	First Review (S.E & T.E.)	02 nd September 2024 -06 th September 2024
	Second Review (S.E & T.E.)	07 th October 2024 -11 th October 2024
	Submission of Report to Department Project Coordinator for formatting	11 th October 2024
	Submission of Final Report – Guide & Department as per the format	18 th October 2024
Mid Term Break		07 th September 2024 – 11 th September 2024
Festival	Technical	
Mid-Term Examinations	First Mid Semester Test (S.E. T.E. & B.E)	19 th August 2024 - 23 rd August 2024
	Internal K.T. Exam (S.E. T.E. & B.E)	07 th October 2024 - 11 th October 2024
	Second Mid Semester Test (S.E. T.E. & B.E)	14 th October 2024 - 18 th October 2024
Submissions	Mid Term Submission (S.E. T.E. & B.E)	12 th August 2024 - 16 th August 2024
	Final Submissions (S.E. T.E. & B.E)	07 th October 2024 - 11 th October 2024
End Semester Examinations	ORALS/PRACTICALS Conduction of oral / Practical Exams of all semesters (S.E. T.E. and B.E.)	21 st October 2024 – 31 st October 2024
	REGULAR Commencement of Theory Exam of all Engineering for S.E. T.E. & B.E. (III,V & VII)	11 th November 2024 – 14 th December 2024
Commencement of New Term (Academic Year: 2024-25, Even Semester)		06 th January 2025

Academic Monitoring (STAFF ONLY)			
Lesson Plan endorsement by HOD	15 th July 2024-19 th July 2024		
Academic Committee Meeting	1 st week of July 2024		
Department Meetings called by HOD	2 nd week of July 2024	4 th week of August 2024	3 rd week of October 2024
Department Advisory Board Meeting	4 th week of July 2024		
Academic Diary Monitoring by HODs	4 th week of August 2024	4 th week of September 2024	2 nd week of November 2024
Academic Diary Monitoring by Vice Principal*/Principal*#	1 st week of Sep 2024	4 th week of November 2024	
Students Early-Stage feedback on faculty teaching	05 th August 2024 – 09 th August 2024		
End Semester Feedback	10 th October 2024 -18 th October 2024		

Audit	
Documentation Audit	3 rd week of July 2024
Academic Audit	4 th week of July 2024
Computer/IT Audit Audit of various systems (including staff PCs)	3 rd week of November 2024

Meetings	Schedule	
Note: The minutes of meetings and the action taken report of the precedence meeting has to be kept ready at the schedule meetings		
College Development Committee (CDC) Meeting	1 st week of September 2024	1 st week of December 2024
IQAC Meetings	1 st week of September 2024	2 nd week of December 2024
Departmental level Alumni meetings	2 nd week of September 2024	

Coordinators for Audit, Meeting, Feedback & Independent Responsibilities:

Sr.No.	Activity	Coordinator
01	College Development Committee (CDC) Meeting	Dr. Kiran Chaudhari (Dean Administration)
02	All types of Feedback & IQAC Meeting	Dr. Sunil Wankhede (IQAC – Coordinator)
03	Documentation Audit – Internal	Dr. Sanjay Deshmukh (Vice-Principal & Dean Academics)
04	Academic Audit – External	
05	Program Assessment – External	Dr. Rajesh Kale (Dean R&D)

Note:

Above Academic Calendar is subject to change as per the guidelines of Mumbai University.

- All the staff & students are advised to strictly adhere to the Academic Calendar and students to attend the lectures / Practical regularly.
- Department can plan their meeting with industries and other stake holders as per departmental convenience.
- Faculties should be available for examination and assessment work as required and complete the same within stipulated time.
- Other than the Institute level Alumni meet, departments should plan the department level alumni meet.
- Project Activities must be strictly followed as per the indicated dates and encourage students to participate in various competitions.
- All department should conduct Internal Assessment Test I & II on completion of approximately 40% and 70% of syllabus respectively.
- Mid Term Break (Ganapati Vacation) from 7th September to 11th September 2024.



Dr. Sanjay Deshmukh
Dean Academics



Dr. Sanjay Bokade
Principal



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