


 MANJARA CHARITABLE TRUST
RAJIV GANDHI INSTITUTE OF TECHNOLOGY, MUMBAI
 JUHU-VERSOVA LINK ROAD, VERSOVA, ANDHERI(W), MUMBAI-400053

Date: 18-08-2021

CIRCULAR: ACADEMIC CALENDAR OF FIRST/HALF OF 2021-22

All the students and staff members are informed that the Academic Calendar for **S.E., T.E. & B.E.** (All branches) for First Half of 2021-22 will be as follows. Please note that the calendar is as per the guidelines received from Mumbai University.

First Term – Odd Semester

S.E.: 23rd August 2021 to 11th December 2021.

T.E & B.E.: 12th July 2021 to 23rd October 2021.

Academic Plan (STAFF AND STUDENTS): S.E.: 23 rd August 2021 to 11 th December 2021. T.E & B.E.: 12 th July 2021 to 23 rd October 2021.		
Commencement of Theory and Practical Classes		S.E.: 23 rd August 2021 T.E & B.E.: 12 th July 2021
Attendance Display	S.E.: First display of attendance up to 01/10/2021	04 th October 2021
	T.E. & B.E.: First display of attendance up to 27/08/2021	30 th August 2021
	S.E.: Second display of attendance up to 03/12/2021	06 th December 2021
	T.E. & B.E.: Second display of attendance up to 14/10/2021	18 th October 2021
Project Reviews for BE SEM VII	First Review	03 rd September 2021
	Second Review	01 st October 2021
	Submission of E-Report to Department Project Coordinator	14 th October 2021
Mini Project Review	S.E.: First Review	11 th October 2021
	T.E.: First Review	03 rd September 2021
	S.E.: Second Review	22 nd November 2021
	T.E.: Second Review	08 th October 2021
Mid-Term Examinations	T.E. & B.E.: First Mid Semester Test	23 rd August 2021 to 27 th August 2021
	S.E.: First Mid Semester Test	11 th October 2021 to 14 th October 2021
	<u>Internal K.T. Exam</u> S.E.	25 th October 2021 to 29 th October 2021
	T.E. & B.E.:	30 th August 2021 to 03 rd September 2021
	T.E. & B.E.: Second Mid Semester Test	18 th October 2021 to 22 nd October 2021
	S.E.: Second Mid Semester Test	06 th December to 10 th December 2021
Submissions	S.E.: Final Submissions	29 th November to 03 rd December 2021
	T.E. & B.E.: Final Submissions	11 th October 2021 to 14 th October 2021

End Semester Examinations	Orals/Practicals (S.E.) : Conduction of oral / Practical Exams of all semesters	13 th December 2021 to 18 th December 2021	
	(T.E. and B.E.) : Conduction of oral / Practical Exams of all semesters	25 th October 2021 to 13 th November 2021	
	Theory Exam S.E.: Semester-III	23 rd December 2021 to 04 th January 2022	
	S.E.: Semester-IV	24 th December 2021 to 05 th January 2022	
	T.E. & B.E.: Semester- V & VII	22 nd November 2021 to 04 th December 2021	
	T.E. & B.E.: Semester- VI & VIII	07 th December 2021 to 22 nd December 2021	
Commencement of New Term		10th January 2022	

Academic Monitoring (STAFF ONLY)			
Lesson Plan endorsement by HOD	July 03 rd Week 2021		
Early-stage feedbacks by HODs and Submission S.E. T.E. & B.E	October 3 rd Week- 2021 August 3 rd Week- 2021		
Academic Diary Monitoring by HODs	August 4 th Week - 2021	September 4 th Week-2021	October 4 th Week 2021
Academic Diary Monitoring by Vice Principal*/Principal#	September 1 st Week* - 2021	October 4 th Week** - 2021	
End Semester Feedback	18 th October – 22 nd October 2021		


Academic Meetings	Dates		
Note: The Minutes of Meetings and the Action Taken Report of precedence meeting has to be kept ready at the scheduled meetings.			
Academic Committee Meeting	06-07-2021		
Department Meetings called by HOD	July 2021 - 03 rd Week	August 2021 – 4 th Week	October 2021 – 3 rd Week
Department Advisory Board Meetings	August 1 st Week 2021		
IQAC Meeting	September 1 st Week 2021	January 4 th Week 2022	
College Development Committee (CDC) Meeting	August 4 th Week 2021	May 1 st Week 2022	
Department level Alumni Meetings	September 1 st week 2021		
Parent meeting	23 rd August to 27 th August 2021		

Note:

- Department can plan their meeting with Industries and other stake holders as per departmental convenience
- All the staff & students are advised to strictly adhere to the Academic Calendar and students to attend the lectures / Practical regularly (online – till further instructions).
- Faculties must be available for examination and assessment work as required and complete the same within stipulated time.
- Other than the Institute level Alumni meet, departments should plan the department level alumni meet.
- Project Activities must be strictly followed as per the indicated dates and encourage students to participate in various competitions.

Coordinators for the following activities

SN	Activity	Coordinator
01	College Development Committee (CDC) Meeting	Dr. Sanjay Deshmukh , Vice-Principal
02	All types of Feedback	Dr. Sunil Wankhede , IQAC - Coordinator
03	Documentation Audit	Dr. Sanjay Deshmukh , Vice-Principal
04	Academic Audit & Program Assessment	Dr. Sanjay Deshmukh , Vice-Principal & Dr. Rajesh Kale , Professor in Mechanical Engineering

 Digitally signed by
DR.SANJAY U
BOKADE
Date:
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Dr. Sanjay U. Bokade
Principal

Copy to,

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