

**MANJARA CHARITABLE TRUST**  
**RAJIV GANDHI INSTITUTE OF TECHNOLOGY, MUMBAI**  
**(Permanently Affiliated to University of Mumbai)**  
**DEPARTMENT OF MECHANICAL ENGINEERING**

**MENTORING REPORT 2023-24**

The mentoring groups are formed which consist of 20 students and one mentor for conducting mentor mentee meeting for the second half of academic year 2023-24.

The faculty members are informed to conduct at least three mentoring section. The mentors are also keep record of conduct sessions conducted. All the mentor were given their mentee list, format of Student mentoring form (which they will maintain along with them in their mentor file) and mentor's report format.

For SE students along with faculty mentor Student mentors are also allotted from BE Batches and for female students female mentors are assigned.

Activities planned for upcoming Semester

1. Formation of mentoring group for SE (SEM III).
2. Assigning Faculty mentors and Student mentor for SEM III students.
3. Providing Mentoring Handbook for SE Mentors.
4. Collecting and maintaining records of mentor's documents of second half of academic year 2023-24.



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Dept. Mentoring Coordinator



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