MANJARA CHARITABLE TRUST RAJIV GANDHI INSTITUTE OF TECHNOLOGY, MUMBAI (Permanently Affiliated to University of Mumbai) DEPARTMENT OF MECHANICAL ENGINEERING

STUDENT MENTORING REPORT

ACADEMIC YEAR 2022-23

At the start of academic year 2022-23, mentoring groups were formed which consist of 20 students and one faculty mentor was assigned for conducting mentor-mentee meeting for the academic year 2022-23.

For odd semester, all faculty members were informed to conduct their mentors are informed to conduct at least three mentoring sessions with mentees. The mentors were informed to conduct sessions in offline mode face to face. The mentors are informed to preserve the record of mentoring sessions conducted.

For even semester, all faculty members were informed to conduct least three mentoring sessions with mentees from 3:00 pm onwards. The mentors were informed to conduct sessions in offline mode. All the mentor were given their mentee list, format of Student mentoring form (which they will maintain along with them in their mentor file) and mentor's report format.

For SE students, along with faculty mentor Student mentors are also allotted from final year Batches and for female students female mentors are assigned.

Activities planned for upcoming Semester

- 1. Documentation of Action Taken Report for Previous academic year.
- 2. Collecting and maintaining records of mentor's documents of academic year 2022-23.

Prof. Ashwini Gotmare/Prof. Nikhil V S

Dept. Mentoring Coordinator

Dr. R. V. Kale Head, Mech. Engg Dept.

Plate