

**MANJARA CHARITABLE TRUST**  
**RAJIV GANDHI INSTITUTE OF TECHNOLOGY, MUMBAI**  
 (Permanently Affiliated to University of Mumbai)  
**DEPARTMENT OF MECHANICAL ENGINEERING**  
 (UG Program - NBA- Accredited; PG in Heat Power and Ph.D. Technology)

**Action taken and Outcomes of Program Assessment Committee Meeting**

**DATE: 22/07/2024**

Reference: Minutes of Program Assessment Committee Meeting dated 25<sup>th</sup> Oct, 2023.

Discussion points	Action Taken	Outcomes
Agenda Point 1 : Review of student attendance	<ul style="list-style-type: none"> <li>• First and second display of attendance was done as per the academic calendar</li> <li>• Parents/Guardians were kept informed about low attendance of their ward after first and second display of attendance.</li> <li>• Parent meet was conducted. Apart from other things, parents were informed of the wards attendance.</li> <li>• Provisional and final detention list was displayed at the end of academic session</li> </ul>	<p>In odd semester, two Parents meet were conducted on 14 September 2023 and 2<sup>nd</sup> November 2023 in Cad Cam Lab.</p> <p>In even semester, two Parents meet were conducted on 29<sup>th</sup> February 2024 and 22<sup>nd</sup> April 2024 in Cad Cam Lab.</p> <p>The parents were informed about low attendance of their wards.</p> <p>It was a general observation that there was an improvement in attendance.</p>
Agenda Point 2 : Result analysis and result improvement measures	<ul style="list-style-type: none"> <li>• Extra weekly lectures were taken for difficult subjects.</li> <li>• Remedial classes were assigned in the time table.</li> <li>• Faculty members provided timely feedback on assignments, tests, and projects to students.</li> <li>• Faculty members incorporated suggestions given by students during feedback.</li> </ul>	<p>There has been improvement in the results of SE and TE compared to AY 2022-23.</p>
Agenda Point 3 : Monitoring attainment of COs, POs and PSOs	<p>A scrutiny committee of experts is formed to verify the inclusion of CO mapping, Bloom's</p>	<p>The difference between attained values and target values of POs is calculated which provides</p>

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	Taxonomy, and Program Indicator (PI) indicators in the question papers.	actionable insights to focus on key areas to enhance program outcome
Agenda Point 4 : Review of internships and measures to improve internships	<ul style="list-style-type: none"><li>• Students were asked to do the projects in collaboration with the Industry and under the mentorship of industry professional.</li><li>• Students were motivated to do atleast one internship in every semester break. Students were motivated to participate in technical workshops and conferences.</li></ul>	There has been decline in internships completed by students, for which action plan to be decided in next PAC meeting.



**Dr. R.V Kale**

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